



**Missouri Department of Health and Senior Services**

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HCBS-12-19-02

December 19, 2019

**MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF**

From: Kitty Engler, Bureau Chief  
Bureau of Long Term Services and Supports

Subject: Updates to the Request for MFP Funds Form

➤ 7.00 Appendix 10	Request for MFP Funds	The Request for MFP Funds form has been updated to auto calculate fund amounts. In addition, a box has been added to allow for profit contractors to document how much of the purchase went toward taxes. The instruction statement has also been revised.
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This revised policy has been posted in the HCBS Policy Manual located at the following link:  
<http://health.mo.gov/seniors/hcbs/hcbsmanual/index.php>.

Questions should be directed to the Bureau of Long Term Services and Supports at 573/526-8557 or via e-mail at [LTSS@health.mo.gov](mailto:LTSS@health.mo.gov).

**Unless otherwise noted, the policy revisions are effective upon receipt.**

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[www.health.mo.gov](http://www.health.mo.gov)

**Healthy Missourians for life.**

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.